

#### Return Address Area

.25" from the top

.25" from the left

Postage  
Area



#### Non-Printing Area (0.25 inch)

This is the outer edge of the envelope. For production reasons, any background, graphics and text put in this area will not print.



#### Safe Area

Position important text and images inside Safe Area. Elements placed outside this line will not print.



#### No Bleed Area

Bleed area is not needed or used for this product.

We prefer to receive your final design as a PDF. While exporting to PDF, save with Press Quality (300 dpi) settings to include crop marks.



## Artwork Guidelines

Product	12 x 9 Envelope
Size	12 (w) x 9 (h) inches
Side	Front

Barcode Clear Zone

No text or graphics in this area greater than 7% grayscale